ANSWERS TO THE QUESTIONS ABOUT CLARIFICATION OF THE CONTENT OF THE COMPETITION REGULATIONS REGARDING THE DEVELOPMENT AND SUBMISSION OF COMPETITION ENTRIES – English version

1. Do you have a design background in .DWG format?
Re. The Organizer provided an electronic version of the master map. File: BG.6642.18231.2018.DXF

2. Does the Organizer provide access to Competition Participants to provide additional materials for design (eg. projections, cross-sections and elevations of neighboring buildings in .DWG or .PDF format, 3d model in .DWG or .SKP format and others)? If so, what are the documents, in which formats and when will they be transmitted?
Re. The Organizer provided the illustrative elevations of selected buildings in the area of study and the Sketchup model.

3. Does the Organizer provide for the drawing of elevation drawings from the side of the courtyard and projections of the buildings of the Auditorium Building and the Tyszkiewicz-Potocki Palace?
Re. The Organizer provided illustrative elevations of selected buildings in the area of study and the Sketchup model.

4. Is the preservation of the existing ramp behind the printing building required? Should it remain only for construction works and provide access to the upper part of the yard? Does its current shape and location have to be kept in the final version of the project?
Re. According to point 2.4.2. Of the Functional Guidelines, access must be guaranteed for vehicular traffic from the Gate from the side of the Wizytki Church as well as from the lower part of the campus. Traffic access is necessary inside the campus, including for cars carrying people with disabilities and for the needs of light supplies and court services.

5. On page 32 of the functional guidelines (Annex 9.1) it is written that you should keep the passage for cars to the Czetwertyński courtyard. Is it permissible to leave only the passage through the gate from the Church of the Visitations and the upper part of the courtyard with the removal of the abovementioned ramp?
Re. According to point 2.4.2. of the Functional Guidelines, access must be guaranteed for vehicular traffic from the Gate from the side of the Wizytki
Church as well as from the lower part of the campus. Traffic access is necessary inside the campus, including for cars carrying people with disabilities and for the needs of light supplies and court services.

6. Are the requirements of the Monument Conservator regarding the shape of the building (i.e., height limits, slanted roof, finishing materials) obligatory and should they be included in the project? Are they just a suggestion about the shape of the new object?
Re. Conservation recommendations (point 2.1.7 of the Functional Guidelines) are an integral part of the guidelines. Recommendations have been developed in the dialogue with the MKWZ and the Organizer does not plan changes from the recommendations as it would be dangerous to the schedule of investment implementation.

7. Additionally, according to the guidelines of the Conservator of Monuments, leave an oval lawn. Is it possible to change the location of the lawn and whether it is acceptable to change the surface with an oval shape?
Re. Conservation recommendations (point 2.1.7 of the Functional Guidelines) are an integral part of the guidelines. Recommendations have been developed in the dialogue with the MKWZ and the orderer does not plan deviations from the recommendations as it would be dangerous to the schedule of investment implementation.

9. Question regarding space for the professors:
What is the degree of their availability?
Can students also use / reserve these rooms for a limited time?
Does the term "work in concentration" mean the work of professors with students? Is it necessary to preserve privacy in these rooms, is it permissible for them to be visually connected to the public space (e.g., using glazing)?
The description of these rooms in Chapter "3.4.3 Open and multifunctional space" (Technical Guidelines, p. 49) indicates that the room can also be a place to leave things during the lecture.
Does this mean that these rooms function as a wardrobe, or are they adapted to work on long-term projects?
Is it necessary to arrange them on level -1, or can they also be located on above-ground storeys?

Re. Access to the professor's space (3.9 according to the Table of Flats) is controlled (key or card). They are micro-offices for guest lecturers who, when staying at the University for a few hours, a few days or a few weeks, need
moments where they can leave things and work or talk on the phone (it is not a permanent place).

The Organizer does not exclude the possibility for students to use the space for professors (3.9 according to the Table above), provided that this will be done under the same conditions, i.e. by prior reservation and access control.

By the term "work in focus" (Functional Guidelines, point 3.4.3.), the Organizer is concerned with ensuring relative soundproofing allowing individual work, the professor's work with the student is not excluded.

The Organizer allows a visual connection of the space for professors (3.9 according to the table above) with the public space.

Depending on the needs, spaces for professors (3.9 according to the table above) can function as a wardrobe, as a space for working on long-term projects, but due to their episodic use, they do not have to be work spaces as defined by the Labor Law.

Because for space for temporary work from 2-4 h (3.9 according to the table above), access to daylight is not necessary, the orderer assumes placing them on level -1. Not less the Organizer allows a different location as long as it meets the rest of functional requirements.

10. Is access for cars to the upper terrace of the courtyard of the Tyszkiewiczów Potocki Palace possible only through the passage to the Wizytki Church from the side of the Church?
Re. According to point 2.4.2. Of the Functional Guidelines, access must be guaranteed for vehicular traffic from the gateway from the Church of the Visitants as well as from the lower part of the campus. The traffic access is necessary inside the campus, including for cars carrying people with disabilities and for the needs of light supplies and court services. Access to cars can not take place only through the gateway from the Wizytki Church.

11. Do the lower and upper terrace of the courtyard of the Tyszkiewiczów Potocki Palace have to be connected with each other by a ramp for cars? Can you replace the ramp with a car lift?
Re. According to point 2.4.2. Of the Functional Guidelines, access must be guaranteed for vehicular traffic from the gateway from the Wizytki Church as well as from the lower part of the campus. The traffic access is necessary inside the campus, including for cars carrying people with disabilities and for the needs of light supplies and court services. The lower and upper terrace of the courtyard of the Tyszkiewicz-Potocki Palace must be connected with each other by a ramp for cars. You can not replace the ramp with a car lift.
12. What dimensions does the car have to reach the upper terrace of the courtyard of the Tyszkiewiczów Potockich Palace and the courtyard of the Czetwertyński Palace - Uruskich (passenger car / small delivery vehicle / large delivery truck, etc.)?
Re. On the upper terrace of the courtyard of the Tyszkiewiczów Potocki Palace and the courtyard of the Czetwertyński - Uruski Palace must be reached by the cars that are commuting today. Designed access conditions (passage width and turning radius) can not be worse than existing ones.

13. What dimensions does the entrance gate have to the courtyard? Please enter the height and width in the light.
Re. An illustrative inventory of the gate has been forwarded. The dimensions were obtained through inventories in April 2018.

14. Is it necessary to keep the entry ramp to a upper level of the courtyard if the dimensions of the entrance gate allow access of heavy goods vehicles, etc.?
Re. According to point 2.4.2. Of the Functional Guidelines, access must be guaranteed for vehicular traffic from the Gate from the side of the Wizytę Church as well as from the lower part of the campus. The traffic access is necessary inside the campus, including for cars carrying people with disabilities and for the needs of light supplies and court services.

15. The Regulations inform that on every storey, toilet surfaces with an area of 28 sq m must be provided. The area will not provide the required number of toilet cubicles and washbasins in the underground storey where a large number of users are planned. Does the Organizer allow the increase of the area for sanitary purposes?
Re. Yes, if the condition of point 3.4. of the Functional Guidelines (p. 47) "acceptable program deviations up to 8% in the area of the total area, while maintaining a fixed total surface area, i.e. 1300m²". To avoid any misunderstandings, the Organizer specifies: "The maximum area of the whole building can not exceed 1300m². This is the total area calculated in accordance with the Polish Standard, i.e. in the outline of external walls. The total area limit is absolute. However, the "m²" surfaces contained in the table (point 3.4 of the Functional Guidelines) are total net areas of rooms. A tolerance of 8% is possible for these surfaces.

16. Does the Organizer accept the use of an automatic stairlift instead of transferring an existing elevator?
Re. According to the Functional Guidelines (point 2.2) When designing, it should be ensured: "An elevator inside the building serving both the users of the building itself and people going to the upper level of the courtyard, the elevator should be open from outside 24 hours. Stair lifts are a worse and unreliable solution that is dedicated only to a specific group of people with
motor disabilities, and requiring third-party help. Solutions of this type do not meet the criterion of universal design, and also limit the possibility of full, independent functioning of disabled people, therefore this solution can not be accepted."

17. Question regarding the storage compartment for garden furniture:

In the Table (page 44) it is written that the storage compartment must be accessible from the outside from the side of the courtyard. In addition, the documentation states that this room is to be located on the ground floor. But on page 48 it is written that the clipboard must be on level -1. Therefore, we have a question: What storage is in this case: is it a warehouse belonging to a welcome point or a storage space for garden furniture? And can both compartments be placed on level -1?

Re. The clipboard connected with the welcome point should be located on level -1 (Annex 8 to the Competition Regulations - Program Table - line 3.3.2), while the storage of garden furniture (Annex 8 to the Competition Regulations - Program Table - line 1.8) should be on the ground floor with easy access from the outside. They are two independent warehouses.

18. Can the shape of the building above level 0, ie the upper part of the courtyard, cross the boundary of plot 36/5, ie go beyond the outline of the current „printing building”?

Re. The shape of the designed building above the level of the upper courtyard may cross the boundaries of plot 36/5 and go beyond the outline of the current „printing house”.

19. Does the Organizer have and can provide the participant with a 3d parcel model?

Re. The reference model was made available to the Competition Participants under the name "2.6_górny dziedziniec_model 3d" in .SKP format. It has an illustrative value and is not binding on the Organizer. This is an illustrative shape of the building model, so the dimensions are not binding and the participant should not suggest them by reading the program. The model was created on the basis of the proportion of existing buildings, not a detailed inventory.

20. Does the Organizer have and may provide to the Participant the plan of the underground storey of neighboring buildings or its functional diagram, which he mentions in point 2.3.1?

Re. The Organizer provided the Participants with the materials presented below in the summary table:
21. Because of the possible implementation of building B constituting the extension of Uruskich Palace / SJO, it is known that the landscape connecting the upper and lower part of the courtyard will become part of the interior of the ground floor building B?

Re. The building B building is currently not planned, it is only a long-term reserve of potential space for the University. The development planned in the framework of the competition task in the area under the B building, when it will be implemented, will function for many years. The quality and functionality of this development is superior to the implementation of Building B. If the building B was implemented, the issue of integration or not, existing ground floor development inside the ground floor will be a new separate investment and design issue. Attempt to include all parameters (fire protection, functional needs,) for investment B, goes beyond the design task of the current competition.

22. Is the welcome point two two-person office rooms? Are there more precise guidelines on how visitors interact with staff – i.e. a meeting room, reception, “window”?  

Re. Welcome point are two separate office rooms with a suggested area of 14 m² (Appendix No. 8 to the Regulations of the Competition - Program Table - line 3.3.1). Due to the open function, it should include a place for the client (chair and table), but without additional administrative support [no reception or meeting room].
23. Is the planned coffee shop to be served by staff? If yes and it is possible, please specify the number of employees?

Re. The Organizer reserves the right to leave a decision regarding the service by the staff or lack thereof, until the selection of the winning design and the tenant of the premises. The possibility of implementing both solutions by the competition participant will certainly be an asset.

24. If possible, please provide estimated opening hours for the generally available functions, in particular open-space / cafe / welcome point.

Re. Public functions (coffee shop, welcome point, open-space) - scheduled operation between 7.00 - 19.00 with the possibility of extending to 22.00.

26. In the Functional Guidelines in section 3.6.2. in the part concerning Building A there is the following requirement: "A vertical escape route is a staircase enclosed and separated on all floors by a door". According to the "Technical Conditions ..." in a low building, the cage does not have to be separated ". I am asking for information or is the enclosed cage required?

Re. The Organizer allows all solutions of the vertical escape route, provided that they ensure correct functioning in relation to other elements of the Functional Guidelines, the required accessibility and access control of the building (including Fig. 70 Functional diagram, page 42) and comply with the current „Technical Conditions(...)”.

Two designed investments of buildings A and B were given. Should any investment project marked as Building B be taken into account in any way in the development project? To what extent the reserve area for the B building is important for the Organizer or the arrangement solution not including the abovementioned will the building be an asset or a disadvantage? Is it possible to design the A building in such a way, assuming that building B, however, will not be built due to the significant space for the building A in the area under the future building B?

Re. The competition task does not include building B and the Organizer does not plan to implement it. Nevertheless, the land development project proposed in the competition work should not exclude the possibility of building B in the future. In connection with the above, the Organizer allows the implementation in this area of small objects that are not buildings, small architecture and decorative greenery - excluding high greenery.

28. Does the intentional non-compliance with the Functional Guidelines (Annex No. 9.1) lead to disqualification of the competition entire?

Re. „Regulations of a one-stage, architectural and urban planning competition for the development of an architectural concept together with land
development for the investment named "Construction of the building on the main campus (upper courtyard)" implemented as part of the Multi-annual Program called "Warsaw University 2016-2025" clearly defines the subject of the Competition and the rules for the evaluation of competition entries.

29. Do you allow the inclusion of animation in the competition design? Animation can help to present architectural solutions in a more complete way.

Re. „Regulations of a one-stage, architectural and urban planning competition for the development of an architectural concept together with land development for the investment named "Construction of the building on the main campus (upper courtyard)" implemented as part of the Multi-annual Program called "University of Warsaw 2016-2025" in item „XI. The method of developing and submitting the competition entries” clearly defines the content of the competition entries as well as the method and form of the study. Additional materials will not be considered and evaluated by the Competition Jury.

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